



Forklift Operator

State Window Corporation, a rapidly growing company in the Construction and Manufacturing industry, is looking for a skilled Forklift Operator. Reporting directly to the Plant Manager, the Forklift Operator's job description will include, but not be limited to, the following responsibilities:

Job Specific Duties

- Obtaining copies of production schedules or shipping orders and transporting material or equipment to and from designated areas in the facility;
- Loading and unloading goods from vehicles such as trucks;
- Moving goods packed on skids around the storage facility;
- Stacking goods in the correct storage bays following inventory control instructions;
- Checking loads are secure;
- Performing daily equipment safety checks; and,
- Examining products to verify conformance to quality standards.

Required Skills

- High School diploma or equivalent;
- Good spoken language and reading skills;
- High degree of attention required to prevent injury to others and promote a safe work environment;
- Follow instructions for operating equipment and keeping records;
- Execute assignments in an accurate, timely and safe manner;
- Maintain a clean & safe environment;
- Clean driving record and a valid state motor vehicle operator's license may be required;
- Forklift certification per OSHA standards; and,
- Ability to drive a basic forklift as well as a Combi-Lift.

Physical Demands and Abilities

- Frequently lift up to 50 pounds and adjust body position to bend, stoop, stand, walk, turn, pivot, and stand for long periods of time;
- Possess a good sense of balance;
- Possess good eye-hand-foot coordination;
- Ability to assess weights and judge distances and heights; and,
- Ability to work in varying temperatures, depending upon season.

Benefits

- Vacation pay, paid personal (sick) days, medical and dental benefits, yearly increments, bonuses, birthday gift, staff social events, discounted group home and auto insurance, and more.